



NATIONAL GUARD BUREAU
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NGB-J1-TN

2 December 2011

MEMORANDUM FOR The Human Resources Officers of all States, Puerto Rico, the US Virgin Islands, Guam, and the District of Columbia

SUBJECT: Use of Time-off Awards and Excused Absence during Uniformed Service (TN-11-43)

1. References:

a. Title 5, Code of Federal Regulation (CFR) 353.208, Use of paid time off during uniformed service, 1 January 2011.

b. Memorandum, NGB-HRL, 30 March 1999, subject: Time Off Awards (enclosure).

2. Effective immediately, reference 1.b., is rescinded. States will follow guidance provided in reference 1a. Title 5, CFR 353.208 does not authorize the use of Time-off Awards and/or Excused Absences.

3. The point of contact is Mr. John Christie, Technician Benefits Branch at DSN 327-1458, 703-607-1458, or john.christie1@us.army.mil.

Encl

A handwritten signature in black ink, appearing to read "THOMAS E. LANGUIRAND".

THOMAS E. LANGUIRAND
COL, US Army
Chief, Office of Technician Personnel
National Guard Bureau



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
1411 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202-3231

NGB-HRL

30 March 1999

MEMORANDUM FOR THE HUMAN RESOURCE OFFICERS OF ALL STATES,
PUERTO RICO, THE VIRGIN ISLANDS AND THE
DISTRICT OF COLUMBIA

SUBJECT: Time Off Awards

1. Policy for Time-Off Awards is described in paragraph 6(e) of TPR 451 dated 15 Dec 98. There is no prohibition on technicians using a time off award during a period of military duty. Previous guidance is rescinded. However, awards should not be granted specifically for the purpose of excusing technicians so that they may perform military duty.
2. If you have any question, please contact Derek Day at DSN 327-5981/COMM (703) 607-5981.

Encls
as


WILSON FISHER
Chief, Labor and Employee
Relations Division
Human Resource Directorate

CF:
NGB-HR-EC
NGB-HR-WC